

Process for Utility Connection and Road Breakage Department of Public Works A Step-By-Step Guide



INITIAL INQUIRY - Contact the Department of Public Works to determine where the nearest connections to water and sewer are located. Appropriate fees will be determined.

SUBMISSION OF APPLICATION - Applicant will submit application to the Department of Public Works for review.



DPW REVIEW – Staff in the DPW will review the request



DPW HAS CONCERNS – Staff in the DPW will contact the applicant to discuss the concerns they have regarding the request



DPW APPROVAL – If no additional information is needed request will be approved. Following approval the fees must be paid at the City Treasurer's Office, 70 Maple Street, Manistee, Michigan.



APPLICANT WILL PROCEED WITH PROJECT - Applicant will contact Miss Dig 1-800-482-7171 at least three days prior to, but no more than 14 days before conducting excavation.



WITHIN FIVE (5) DAYS OF COMPLETION — Under Section 1022.04 of the Code of Ordinance the person causing the road breakage shall have five (5) days' notice to repair the road according to the attached City specifications. By either of the following



A city of Manistee employee must approve the road repair and be present, if the homeowner chooses to repair the road on their own.



The City of Manistee will hire a contractor to repair the road (seasonal exceptions can be requested). The property owner will be responsible for all costs associated with the repair of the road, which, depending on the size of the break, may exceed the \$1,000 Road Breakage Deposit. Overages will be billed to the property owner and underages will be refunded.



Department of Public Works 280 Washington St Manistee, MI 49660

Utility Connection & Road Breakage Form

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Water Connection			Water Meters	
☐ System Development Charge	\$		☐ Install meter	\$50
☐ Install 1" Service (Long)	\$1,850		☐ Install sprinkling meter	\$50
☐ Install 1" Service (Short)	\$1,750		☐ 5/8" Meter	\$235
☐ 4" Fire Suppression	\$20/Month		☐ 3/4" Meter	\$288
☐ 6" Fire Suppression	\$25/Month		☐ 1" Meter	\$362
☐ 8" Fire Suppression	\$30/Month		☐ 11/2" Meter	\$ Cost
ewer Connection			Agreements	
☐ System Development Charge	\$		☐ Road Breakage Deposit	\$1.000
☐ Township Water	*		☐ Utility Service Agreemen	
☐ Flat Rate			,	
Name: Mailing Address:				
City:		State	Zip	
Signature			Phone #	
Location of Work				
Contractor			Phone #	
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Approved by:			Date '	
□ Provided copy of road breakage	e policy			

Revised: November 18, 2020